

1. Opening of the meeting, choosing the chair and secretary, and two persons for counting votes
 - a. Chair: Sami Räsänen, secretary: Henning Kirschenmann
 - b. Vote counters: Mikael Myllymäki, Petja Paakkinen
2. Accepting the agenda
 - a. Addition of point 8: PECFA representative replacement discussion
3. Choosing the board
 - a. Proposal for board members:
 - i. Erik Brücken (Helsinki)
 - ii. Matti Heikinheimo (Helsinki)
 - iii. Pyry Runko (Jyväskylä)
 - iv. Hanna Lempiäinen (Helsinki)
 - v. Henning Kirschenmann (LUT)
 - vi. Ilkka Helenius (Jyväskylä)
4. Activity of the division 2023-2024
 - a. Researchers' night in Helsinki and Jyväskylä
 - i. Including escape rooms at both locations
 - b. Masterclasses in Helsinki and Jyväskylä
 - c. High school events in Jyväskylä? Pre-CERN?
 - d. Book by Mikko Sainio: HIP history in 1996-2016
5. Meetings organized in Finland 2023-2024
 - a. HIP Town meeting in May
 - b. Midsummer School in QCD in Saariselkä: [Midsummer School in QCD 2024](#)
 - c. Particle Physics Day (Jyväskylä)
 - d. Physics Days (contributions by division members)
 - e. CERN 70 years event and
6. Meetings to be organized in Finland 2024-2025
 - a. Spåtind 2025 in Skeikampen: Organized by division board + Tuomas Lappi + Ilkka Helenius
 - b. Particle Physics Day (or Days) to be organized by board:
 - i. First feedback on this year's format: Generally appreciated, but some constraints: Fridays less teaching, good for one day meeting; strategy discussion very collider-heavy: may not have felt too relevant for "non-collider part".
 - ii. Suggestion by Sami Räsänen: Plan the program composition more proactively with all groups
 - c. UPC in Saariselkä: [UPC2025: The second international workshop on the physics of Ultra Peripheral Collisions](#)
 - d. RECFA country visit to Finland in May 2025 (30/31 May)
 - e. Preview: FCC week in summer 2026
7. RECFA representative report
 - a. Focus on country visits: experience from previous country visits to other countries and preview towards upcoming country visit in Finland
 - b. Main motivation for country visits: Positive feedback towards local community/funding agencies/ government
 - c. Some lessons learnt from other country visits: HIP as structure and body that constructively aligns different efforts beneficial (cf. Sweden)
 - d. RECFA country visit to Finland in May: Help in organization needed

- e. There may be a Nordic strategy meeting
- 8. PECFA nominee discussion:
 - a. Tuomas Lappi's term soon ending, needs to be replaced in November 2025 PECFA meeting.
 - b. PECFA meetings are a good source of information. Meetings are during EPS-HEP conference (or a separate meeting during summer) and November.
 - c. Propose to authorise the board to choose/confirm PECFA/RECFA/ECR and similar representatives, if decisions need to be taken quickly, e.g. with PECFA meetings happening before the particle physics days. Endorsed by meeting
- 9. ECFA ECR representatives report
 - a. Few meetings per year and then also different working groups. Some endorsements for other committees. ECFA ECR representatives also endorsed during PECFA meetings (see above).
 - b. Reports:
 - i. Young Nordic Future Collider day: Lund + satellite events
 - ii. Contributions to white papers and other efforts around strategy update
 - iii. Proposal for next ECFA ECR representative:
 - 1. Hanna Lempiäinen. Nominated by current ECR representatives. Endorsed
- 10. AOB
- 11. Closing the meeting
 - a. Closed at 18:40