

1. Opening of the meeting, choosing the chair and secretary, and two persons for counting votes
2. Accepting the agenda
3. Choosing the board
4. Activity of the division 2020-2021
5. Meetings organized in Finland 2020-2021
6. Meetings to be organized in Finland 2021-2022
7. RECFA representative report
8. ECFA ECR representatives report
9. AOB
10. Closing the meeting

1. Meeting started 17.10
 - chair: Sami Räsänen
 - secretary: Henning Kirschenmann
 - vote counters: Jarkko Peuron, Tomas Linden
2. Approval of agenda
3. Current members of the board:
 - Sami Räsänen (chair), Henning Kirschenmann, Hannu Paukkunen, Eija Tuominen, Matti Heikinheimo
 - a. → reconfirmed for next term
4. Activities of the division 2021-2022
 - Particle Physics Day 2021, in-person in Paviljonki
 - Physics Days 2021 in Jyväskylä, speakers in parallel sessions (+ particle physics topics in plenaries)
 - Researchers Night:
 - Helsinki: online videos
 - Jyväskylä: cloud chamber workshop, CoE stand
5. Meetings (besides Particle Physics Day) 2021-2022:
 - a. Holography workshop (Jokela, Vuorinen) → look up again
 - b. CoE retreat in Konnevesi research station (34 participants, many new members, high turnout): On top of scientific contributions relaxed atmosphere, sauna, hike, survey circulated, positive feedback so far
6. Meetings 2022-2023:
 - Jyväskylä International Summer School 2023 (August), at least one two-week lecture series by Dr. Norbert Novitzky (ORNL) on analysis with EMCALs.
 - Particle Physics Day 2023, Jyväskylä (Räsänen/Paukkunen), preliminary date Thursday 12.10.2022
 - QCD summer school in Tvärminne after Juhannus (two weeks)
 - Physics Days in Tampere (29-31 March)
 - Cosmology Days in Tampere (spring)
 - 2 CMS Masterclasses (resuming after COVID hiatus)

- 15 December 2022: CERN Highschool Network Seminar in Jyväskylä

7. RECFA

- a. Report by Kati on RECFA and PECFA, slides in agenda
- b. Brought to the attention that Mikko (PECFA) and Kati (RECFA) mandates are ending
 - i. RECFA involves country visits: Suggestion to assign it to Jyväskylä. Possible Helsinki candidate: Eija Tuominen
 - ii. Tentative ideas for PECFA candidates: Erik Bruecken, Sami Räsänen, DJ Kim, Eija Tuominen

8. ECFA ECR (Early Career Researchers)

- a. New representatives confirmed → 2 new Jyväskylä members
- b. Survey on career prospects and diversity sent out: Good turnout from Finland (20 replies)
- c. End of year report and also contribution to ECFA newsletter
- d. Mentoring program of LHC experiments: Good opportunity to get mentor from other experiment

9. AOB

- a. Next PPDAY in October to take place before PECFA in November
 - i. Important for reassigning PECFA/RECFA/ECR representatives in time
- b. Inclusive leadership training arranged at CERN (ALICE team leaders asked to participate)

10. Chair closed the meeting 17:55