



10<sup>th</sup> International Conference on  
**POSITION SENSITIVE DETECTORS**

## **PSD10 Arrival Information for Delegates**

All conference sessions during Monday-Friday will be held in the Austin Pearce Building, adjacent to the main University plaza and bus stops. The Sunday Welcome Reception will be held in the Wates House Staff Club.

### **Welcome BBQ and Conference Registration**

For delegates arriving on Sunday afternoon we are pleased to offer a Welcome Reception and BBQ for all delegates at the Wates House University Staff Club. The welcome reception will be open from 16:00 to 22:00, with food served from 17:00. The Conference Registration desk will be open at Wates House during this time.

From Monday morning onwards the Conference Registration desk will be located in the Austin Pearce building, immediately outside the conference lecture theatre. Registration opens on Monday morning at 08:00.

### **Key Collection for Accommodation**

Delegates arriving on Sunday, or on weekdays after 17:00: please collect your room keys from the University Security Office at Senate House. This office is open all night.

Delegates arriving on Monday onwards (08:00 to 17:00): please go to the Conference

Registration Desk in Austin Pearce Building and we will direct you to your campus hall of residence. All halls are a short walk from the conference area.

### **Internet access on campus**

WiFi access will be available during the conference in the vicinity of the conference lecture theatres in Austin Pearce Building. WiFi login details will be provided in your conference bag.

In addition, there is a dedicated conference computing room containing 30 computers available for delegate's use in the Austin Pearce Building.

Internet access in the bedrooms is via wired broadband. **To use this service in bedrooms please bring an ethernet cable for your laptop.** There is no WiFi access in the bedrooms.

### **Accommodation and Facilities**

Bed linen, towels, soap and tea/ coffee are provided for delegates. A kettle, iron, ironing board, fridge and a microwave are located in a nearby kitchen. Rooms are cleaned daily on weekdays. Bedrooms are not normally serviced at the weekends. Delegates booking at the full conference rate have been allocated an en-suite room. Students are accommodated in standard rooms which have a washbasin and shaver point.

The University has a wide range of facilities and services which conference visitors are welcome to use, including Santander Bank, bookshop, grocery/general store and post office.

Visitors are welcome to use many of the facilities at the Surrey Sports Park which is around 25 minutes walk from the main campus or a short bus ride. Please see the website for opening times and prices: [www.surreysportspark.com](http://www.surreysportspark.com)

## Uploading your Oral Presentation

Authors are required to upload their oral presentation to the PSD10 Indico web page a minimum of 24 hrs before your scheduled session. However we strongly recommend that presentations are uploaded earlier than this, prior to the conference.

To upload a presentation to the PSD10 Indico system:

- Go to the conference website [www.surrey.ac.uk/psd10](http://www.surrey.ac.uk/psd10) and follow the link to the Indico conference pages.
- Login into Indico and select 'My Contributions' – this will bring up a list of all contributions you have submission rights for.
- Select the link marked 'Edit' to the right of contribution you wish to upload slides for. When the summary of your contribution appears, select the tab marked 'Material' and from the 'Existing Material' page select the 'Add Material' link.
- From the 'Upload Material' dialog box, use the 'Browse' button to locate Powerpoint or PDF file on your computer and select 'Create Resource' to upload the file to the indico system.

## How to get to us by rail, bus, air

### By rail

Guildford has good rail links. Fast trains from Portsmouth Harbour to London Waterloo call at Guildford (via Woking). They run half-hourly and take around 35 minutes.

### From Guildford rail and bus stations

The Arriva services 17, 27, 36 and 37 run frequently to and from the campus/town centre and railway station throughout the day. A reduced timetable operates on Sundays. From the railway station take the rear exit and cross the road to the bus stop. There is a taxi rank at the front of the station.

### By air

Guildford is easily reached from Gatwick or Heathrow using the M25 and A3. A half hourly rail/coach service runs from Heathrow via Woking. Take the coach from Heathrow and then the train from Woking to Guildford. An hourly train service runs between Gatwick and Guildford. For timetable information telephone 08457 484950 or visit our website [www.surreyconferences.co.uk](http://www.surreyconferences.co.uk). Under Location and Travel Information click on the link to rail timetable.

### By road

Sat nav postcode: GU2 7JP From the M25 Leave at Junction 10 and take the A3 marked Guildford and Portsmouth.

### From the A3 London to Portsmouth road

This is the most direct approach to the University. Follow signs to University, Stag Hill. Do not take the town centre exit but follow signs to University and Cathedral.

The University is next to the Cathedral, directly off the A3 Hospital/Cathedral and University exit. Our main entrance has its own exit from the roundabout.

### From Guildford town centre

Follow signs to Hospital/Cathedral and University.

### Car Parking

Conference delegates will be provided with a free parking permit on request – please email [psd10@surrey.ac.uk](mailto:psd10@surrey.ac.uk) to request a parking permit.

Residential delegates may drive to courts of residence to unload but must then return to the main car park, which is the recommended overnight car park.

# Surrey Conferences

Information for Delegates  
Stag Hill Campus

