

Guidelines for the use of IUPAP financial support for commissions and working groups

Each commission and working group is allocated an annual amount of **CHF 2,580**. These funds are intended to support the activities of the commission in line with its mandate and the objectives of the organisation. The in-person General Assembly will decide at the end of each three-years cycle how much of the unspent funds that can be transferred to the next cycle.

Permitted uses

The allocated funds may be used for the following purposes:

- Organisation of meetings, workshops, and commission/working group-related events
- Travel support for members and invited contributors, when directly linked to official commission/working group activities
- Event-related costs such as room rental, basic logistics, and necessary technical support
- Other reasonable expenses that directly support the functioning and objectives of the commission/working group

Non-permitted uses

The funds must **not** be used for:

- Direct payment of individuals for services or work performed
- Salaries, honoraria, consultancy fees, or any form of personal remuneration
- Payments to individuals without an official contractual arrangement through a registered entity
- Any expenses unrelated to the commission/working group's approved activities

Payment restrictions

In accordance with IUPAP's financial regulations, **payments may only be made to officially registered entities** (e.g. institutions, companies, or organisations). Payments to private individuals are not permitted under any circumstances.

General principle

All expenditures must be justified, documented, and clearly linked to the commission/working group's activities. Funds should be used in a transparent, responsible, and cost-effective manner.